

Apprentice Sports Turf Management

POSITION DESCRIPTION



Position Number:	3581
Department:	Communities and Lifestyles
Section:	Open Spaces and Recreation
Unit:	Parks Operations
Position Status:	Fixed Term - Full Time (3 Years)
Classification:	Order – Apprentices and Trainees Wages and Conditions
Reports To:	Supervisor Sports and Irrigation
Revised:	May 2026

General Position Statement

This position supports Council's strategic and operational objectives through the completion of an Apprenticeship in Sports Turf Management, specialising in sports turf surface maintenance and renovation activities.

The Apprentice contributes to the delivery of high quality sporting and recreational facilities by providing assistance in a professional, efficient, and courteous manner. The role requires the development and maintenance of positive and effective working relationships with Council staff, stakeholders, and members of the public while participating in structured training and supervised on the job learning.

Specific Responsibilities

The successful candidate must be able to fulfil the following position responsibilities.

- Demonstrate a strong commitment to undertaking all apprenticeship requirements and successfully completing the apprenticeship qualification.
- Carry out routine horticultural, sports turf and irrigation maintenance activities under supervision, including mowing, edging, watering, fertilising and basic turf repairs.
- Assist in maintaining high-quality playing surfaces and surrounding landscape areas in accordance with approved maintenance programs and safety procedures.
- Provide a high level of customer service to both internal and external stakeholders, including Council staff, sporting groups and members of the public.
- Participate in structured on the job training and off the job study in line with relevant national competency standards and apprenticeship training plans.
- Follow workplace health and safety procedures at all times, including the correct use of tools, machinery, equipment and personal protective equipment (PPE).
- Report issues, hazards or matters that may impact Council operations, assets, service delivery or employee safety to the relevant Supervisor or Manager.
- Work effectively as part of a team, taking direction and demonstrating a willingness to learn new skills and techniques.
- Refer matters that may impact upon the business, Council and employees to the relevant Supervisor or Manager.
- Undertake other relevant duties as directed, consistent with skills, competence and training

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Position Requirements

Your suitability for this role will be assessed against the following competencies.

Skills/Competencies

- A genuine interest in the horticultural, greenkeeping and sports turf industry, with a strong willingness to learn and develop new skills.
- Ability and commitment to successfully complete relevant national competency standards, training plans and off-the-job study requirements associated with the apprenticeship.
- Numeracy, written and verbal communication skills sufficient to follow instructions, complete simple records and communicate effectively with supervisors and team members.
- Developing knowledge of workplace practices, procedures and policies relevant to sports turf and horticultural operations, including workplace health and safety.
- Planning and organisational skills to manage time effectively, prioritise tasks and meet training and work requirements.
- A positive attitude and demonstrated ability to work effectively as part of a team, contributing to the achievement of work unit and organisational outcomes.
- Willingness to take direction, accept feedback and demonstrate safe work practices at all times.
- Communicate Effectively – Ability to communicate with others verbally and in writing to meet requirements of the role.
- Teamwork and Collaboration – Ability to work together with others to achieve common goals both within immediate team and teams across Council.
- Deliver Excellent Customer Service – Ability to meet customers' expectations around safety, time, cost and quality.

Desirable Qualifications and Experience

- Construction Industry Induction (White Card).

Behaviours

- *Customer Service* – Ensure that you are focused on our customer/s when carrying out your responsibilities.
- *Safety* – Carry out your duties in a safe manner whilst ensuring the safety of your team members and customers, in accordance with Council's Health and Safety Duty Statements and associated safety policies / procedures.
- *Code of Conduct* – Ensure that your behaviour is aligned with the Code of Conduct.
- *Council Values* – Ensure that your behaviour is aligned with the values statement adopted by Council.

Additional Requirements

- Ability to work in an outdoor environment.
- Ability to legally operate a motor vehicle under a "C" Class Licence.
- A willingness to undertake a Functional Capacity Evaluation to satisfy the inherent physical requirements of the position.
- Provision of a satisfactory Criminal History Check - Police Certificate (Australia Wide Name Only Police Check).
- Ability to be immunised against Hepatitis A&B and Tetanus.

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Delegations and Authorisations

Financial, Administrative and Corporate Delegations may be applicable to this position and are detailed in the Delegations Corporate Register.

Legislative Sub-Delegations and Authorisations may also be applicable to this position and are detailed in the external public registers. Both registers are available on Council's Intranet.

Acknowledgement

This job description has been designed to indicate the general nature and level of work performed by employees within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities and qualifications required of employees assigned to the role.

Authorised By:	Manager
Signature:	
Date:	
Employee Name:	
Employee Signature:	
Date:	